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| cid:2887E7B4-4235-4453-B7C9-14F4166BF0CB | Longridge Town CouncilCouncil Offices, The Station BuildingBerry Lane, Longridge. PR3 3JPTelephone: **01772 782461**email: [clerk@longridge-tc.gov.uk](http://h)website: [www.longridge-tc.gov.uk](http://h) |

**Mission Statement**

Endeavour, through foresight and leadership, to enhance quality of life for Longridge residents and visitors.

Working to enrich facilities and nurture opportunity,

to protect and improve the built and natural environment, and promote community pride.

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Proceedings of meeting held on 13th November 2019

Present: Cllr. S. Ashcroft - Mayor/Chairman

 Cllr. S. Rainford

 Cllr. R. Beacham

 Cllr. H. Gee

 Cllr. N. Stubbs

 Cllr. J. Clark

 Cllr. S. Lomas

 Andrea Pownall - Town Clerk

 Andrew Cartwright, Police Inspector

 Sam, PCSO Longridge Police

**Min 0162 Mayors Welcome**

The Mayor opened the meeting and welcomed everyone to the meeting, especially Andrew and Sam.

**Min 0163 Apologies for Absence**

Cllr. Rogerson (RVBC Deputy Mayor Duties) & Cllr Dalgleish-Warburton (leave).

Retrospective apologies received after meeting - Cllr Adamson (personal commitments)

**Min 0164 Declarations of Interests**

None

**Min 0165 Andrew Cartwright - Guest Speaker**

The new Chief Inspector of the Ribble Valley - Andrew Cartwright made Council aware of the work the various police teams are doing throughout the Ribble Valley and particularly here in Longridge.

**Min 0166 Approval of Minutes**

**It was resolved** to sign the Minutes of the meeting of the 9th October 2019, as an accurate record.

**Min 0167 Appointment of Deputy Mayor**

Town Clerk made Council aware of the next two available Councillor eligable to stand for position as Deputy Mayor.

Cllr Odix was proposed, seconded and voted in favour of being Deputy Mayor 2020/21.

**Min 0168 Consideration of Planning & Licence Applications**

*2019/0649 Land South of 2 Chapel Brow - Outline planning permission for three two bedroom affordable dwellings*

<https://www.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2019%2F0649>

Council acknowledged the letter received from a local resident, but the comments received were not objections that would be considered by the Planning Department.

Longridge Town Council have no objections to this planning application.

3/*2019/0924 - Walter Carefoot and Sons Ltd - Proposed remodelling of office and construction of extension to side*

<https://www.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2019%2F0924>

This planning application has already been approved.

*3/2019/0865 - The Old Stables, Chapel Street - Proposed replacement garage*

<https://www.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2019%2F0865>

Longridge Town Council have no objections to this planning application.

*3/2019/0944 & 3/2019/0945 - Alston Old Hall Farm, Alston Lane - Conversion of outbuilding to indoor swimming pool and living area*

<https://www.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2019%2F0945>

<https://www.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2019%2F0944>

Longridge Town Council have no objections to these planning applications.

*3/2019/0969 - Longridge Guide Hut, Irwell Street - Replacement guide hut with lowered floor level and ramped access*

<https://www.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2019%2F0969>

Longridge Town Council have no objections to this planning application, but would ask for a suitable provision be made for outside lighting.

3/2019/1003 - St Cecilias High School, this planning application had been received after the agenda for the meeting was distributed. Town Clerk to requested for an extension to the deadline for the planning application.

**Min 0169 Remembrance Sunday**

It was agreed by Council that it minuted that the Town Clerk had done an excellent job arranging her first Remembrance Sunday Parade. Acknowledgement should also be given to the replacement Parade Marshall who made himself available at short notice. David Moon for all the assistance provided to the Town Clerk. It was agreed that Parade Marshall Andrew Brierley who was unable to take up his usual role due to ill health be wished a speedy recovery.

**Min 0170 Berry Lane Public Toilets**

After discussions took place, it was agreed that this matter should be referred back to the Estates Committee to manage a suitable way forward.

**Min 0171 Budget Committee - Little Green Bus Ltd**

Council agreed to award the grant of £250 which approved by Budget Committee

**Min 0172 Five Year Plan**

It was agreed that smaller number of Councillors form to discuss this rather than full Council. Cllr's Ashcroft, Rainford, Beacham and Clark agreed to formulate an action plan.

**Min 0173 Single Use Plastic Free Longridge**

A verbal update **was noted**. Council agreed to allocate up to £250.00 for product samples etc.

**Min 0174 Finance**

The following were **authorised for payment:**

 a. Initial Technologies (September 19) - £47.76

 b Waterplus - £906.61

 c. Posturite - £103.14

 d. Alert Fire & Security - £78.00

 e. LALC - £126.00

 g. Alert Fire & Security - £504.00

 h. Petty Cash - £121.01

 j. Terry Lewis (Oct) - £195.00

 h. Bishops - £68.40

 i. Section 137 - £102.00

 j. Robert Tomlinson - £105.00

Please note item (f) was withdrawn by the Town Clerk at the meeting (Ventbrook invoice)

 To note payments made my direct debit (for information only):

 Town Clerk Salary (October) - £1057.76

 Nappy Bins in public toilets (October) - £61.34

 Electricity Bill (16.09.2019 - 29.10.2019) - £770.23

 Nest (October) - £45.38 each month (Employer & Employee contributions)

Credit refund of £219.40 in respect of the following:

Min 0018 - £1342.79 - new tables for meeting room

**Min 0175 Longridge Loop Working Group**

A verbal update **was noted.**

**Min 0176 Longridge in Bloom/Towneley Gardens Working Group**

A verbal update **was noted.**

**Min 0177 VE Day Bank Holiday Working Group**

It was agreed that the £2,600 that it was estimated to hold this event would be underwritten by the Council. It was agreed to pay the deposit for the 1940 dance band to confirm the booking.

**Min 0178 Longridge does Christmas**

A verbal update **was noted**.

**Min 0179 No 4 Bus Service**

The bus route that this serves has been replaced by service no 45.

**Min 0180 Ribble Valley Strategic Housing & Economic Needs Assessment**

No comments required, as there is nothing that includes Longridge

**Min 0181 RVBC Event Application - Human Circus - 29th to 31st May 2020**

**It was discussed and agreed** in principal that we have no objections to make, but the recreation ground must be left in good condition for Longridge Field Day.

**Min 0182 Move to On-line Banking**

**It was discussed and agreed** that there be a move to on-line banking.

**Min 0183 Press and Media Policy**

**It was noted** that the policy was refreshed with the Longridge Town Council crest.

**Min 0184 Councillors Code of Conduct**

**It was noted** that the policy was refreshed with the Longridge Town Council crest.

**Min 0185 Matters Raised by Residents**

There were various issues raised by the residents that would be placed on the progress sheet for action.

**Min 0186 Next Meeting**

The date of the next meeting is Wednesday 11th December 2019.